



Roosevelt City
 255 South State Street
 Roosevelt, UT 84066

Home Occupation Application

435-722-5001
 435-722-5000 Fax

Proposed Business Name: _____

Applicant Name: _____

Physical Street Address: _____

Mailing Address: _____

Driver's License #: _____ State Sales Tax ID# _____

Home # _____ Cell #: _____

Email Address: _____

If leasing or renting property- This section needs to be completed

Owner's Name: _____ Contact #: _____

Mailing Address: _____

Owner's Signature allowing this home occupation in their property: _____

Brief Description of Business: (should include but is not limited to what products and/or services you will be providing)

Application must include a floor plan of the residence (can be hand drawn) identifying the room in which will one willBe conducting business. Give the square footage of that room and also the square footage of the entire homeRoosevelt City Land Use section under Home Occupations states, "Not more than 25% of the ground floor of the dwelling devoted to the home occupation".

Permitted uses for a home occupation are determined by fulfilling all the general requirement listed in the Land Use Code under Home Occupations.

Please answer the following questions and submit any additional information if requested. Thank you

	YES	NO
1. I have submitted a floor plan indicating the portion of the home that will be used for the home occupation and a business statement.		
2. Does the applicant reside in the home for which the permit is being sought?		
3. Will the business cause a higher demand for municipal or utility services?		
4. Are there additional home occupations at this location?		
5. If you are not the legal owner of the residence, has the legal owner signed the Home Occupation Application on Page 1?		
6. Is the business incidental and secondary to the residential use?		
7. Does the proposed business require any alterations to the exterior of the residence or enclose the garage or carport area?		

8. Is there anything with the proposed business that would disturb the neighborhood by reason of color, design, materials, construction, lighting sounds, or vibrations?		
9. Will the home occupation be conducted entirely within the dwelling and carried on in the dwelling only by members of that reside in the home? If not, explain:		
10. Will there be any interior alterations for the home occupation? If yes, explain		
11. Will your home occupation need any storage? If yes, what storage will your business need? Explain:		
12. Will your home occupation require signage? A sign may be attached to residence and shall be no larger than 240 inches.		
13. Is the entrance to the home occupation from the outside the same entrance used by residents?		
14. Will people be coming to your home to transact business?		
15. Will your business have vehicles used for the home occupation? If yes where will they be parked? If yes, explain		
16. Will your proposed home occupation have employees? If yes, explain		
<p>Note: The State of Utah Legislation passed SB81 Bill during the spring of 2017 about home based businesses known as home occupations within municipalities and counties of Utah. SB 81 states that:</p> <ol style="list-style-type: none"> 1. A municipality may not require a license or permit for a business that is operated only occasionally or an individual who is under 18 years of age 2. There will not be a fee for a license for a home based business, unless the combined offsite impact. <i>Offsite impact means impact to the neighborhoods issues/complaints. Once the city/county gets a complaint or question about the business is licensed or not and they are impacting the neighborhood, they should be charged a fee.</i> 3. Home based businesses will still be required to go through the application process <p>An individual that applies for a home based business will no longer need to remit a fee.</p>		

Applicant Certification:

I certify under penalty of perjury that this application, and all information submitted as part of this application is true, accurate and best of my knowledge. I understand that this Home Occupation may be revoked by the Roosevelt City Council after review and recommendation by the Planning and Zoning Commission, upon failure to comply with the conditions imposed with the original approval of the permit.

Applicant's Signature _____ Dated: _____

OFFICE USE ONLY	
Roosevelt Police Dept	Planning/Zoning: _____ Approval _____ Denied
Police Chief: _____ Approval _____ Denied	Current Zoning of Property: _____
Signature: _____	Signature: _____
Dated: _____	Dated: _____
Building Inspector: _____ Approval _____ Denied	
Signature: _____/Dated: _____	