

## MINUTES OF A REGULAR COUNCIL MEETING

April 21, 2020

The meeting was called to order at 5:30 p.m. by Mayor JR Bird.

A roll call was taken which showed council members Dustin White, David Baird, Don Busenbark, Vince Reiley, and Cody Aland present. Mayor JR Bird stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page. The meeting was also available to the public through a Zoom meeting format.

Others present included Acting City Manager Ryan Clayburn, City Recorder Carolyn Wilcken, Grant Charles, and Kurt Mower.

Opening prayer was given by Dustin White.

### **MINUTES**

A motion was made by Councilman Dustin White to approve the minutes of the regular meeting of March 17, 2020, after revision. Motion was seconded by Councilman David Baird. Those voting Aye were, Dustin White, David Baird, Don Busenbark, Vince Reiley, and Cody Aland. Motion was carried unanimously.

### **PUBLIC COMMENT PERIOD**

There was no comment period due to the special circumstances of not having public in attendance due to the Covid-19 pandemic.

### **PUBLIC HEARING – ORDINANCE 2020-435 AMENDING CITY CODE TITLE 2 CHAPTER 4 – ADMINISTRATION AND PERSONNEL, CITY MANAGER**

Mayor JR Bird explained that this is a public hearing to give the public an opportunity to comment if desired. Although the public was not present at the meeting, communication was provided to allow a way to comment. There were no comments made. Council discussed several changes they wished to make to the ordinance. After review and discussion, a motion was made by Councilman Vince Reiley to approve Ordinance 2020-435 after the revisions have been implemented. Councilman Vince Reiley amended his motion to table this matter to the next Council Meeting in order to review the requested changes. Motion seconded by Councilman Don Busenbark. Those voting Aye were Dustin White, David Baird, Don Busenbark, Vince Reiley, and Cody Aland. Motion was carried unanimously.

### **MINOR SUBDIVISION APPROVAL – 280 SOUTH 140 WEST – STEVE YACK**

Acting City Manager Ryan Clayburn, representing Steve Yack, came before Council to present the revised plat for a minor subdivision of property located at 280 South 140 West. Planning and Zoning have recommended that Council approve this request. After review and discussion, a

motion was made by Councilman Don Busenbark to approve signing the plat for this minor subdivision request. Motion seconded by Councilman Dustin White. Those voting Aye were Dustin White, David Baird, Don Busenbark, Vince Reiley, and Cody Aland. Motion was carried unanimously.

### **RESOLUTION 2020-300 – AUTHORITY TO CONDUCT AND PARTICIPATE IN ELECTRONIC MEETINGS**

Due to the Covid-19 pandemic and asking that no public attend our meetings, the Utah State governor suspended state code on public meetings with the understanding that at the earliest time possible, a resolution would be passed regarding electronic meetings. After review and discussion, a motion was made by Councilman Cody Aland to approve Resolution 2020-300 implementing authority to conduct electronic meetings and providing procedures for participation in electronic meetings after adding that if electronic connection with a Council member is disconnected, a reasonable effort would be made to reconnect to the meeting in order to continue participating. Motion seconded by Councilman Vince Reiley. Those voting Aye were Dustin White, David Baird, Don Busenbark, Vince Reiley, and Cody Aland. Motion was carried unanimously.

### **UINTAH BASIN NARCOTICS STRIKE FORCE INTERLOCAL COOPERATIVE AGREEMENT**

Mayor JR Bird explained the need to renew the Uintah Basin Narcotics Strike Force Interlocal Cooperative Agreement. This allows the addition of another officer and approval to pay \$14,500.00 for Roosevelt City's portion of the expenses. After discussion, a motion was made by Councilman Don Busenbark to approve signing this interlocal cooperative agreement. Motion seconded by Councilman David Baird. Those voting Aye were Dustin White, David Baird, Don Busenbark, Vince Reiley, and Cody Aland. Motion carried unanimously

### **MAIN STREET PARKING CONCERN DISCUSSION**

Police Chief Rick Harrison explained he had received phone calls from several business owners on Main Street about tenants that live in apartments in the area of 100 North to 300 South that park on Main Street in front of their businesses and make it difficult for their patrons to find parking. Council discussed passing an ordinance stipulating two-hour parking from 8:00 a.m. to 8:00 p.m. It was also recommended that business owners on Main Street be polled to see if their concerns merit a new ordinance regarding this matter.

### **ROOSEVELT MAIN STREET CITY-OWNED BUILDING DISCUSSION**

Acting City Manager Ryan Clayburn asked Council to consider what to do with the city-owned property and building on Main Street. It is in disrepair and is currently a liability. Council discussed a number of possibilities including demolishing the building or selling it as-is. It was suggested getting a quote for demolishing the structure before making a decision.

**PURCHASE ORDERS**

A motion was made by Councilman Dustin White to approve the following purchase orders. Motion seconded by Councilman Don Busenbark. Those voting Aye were Dustin White, David Baird, Don Busenbark, Vince Reiley, and Cody Aland. Motion carried unanimously.

2960	Duchesne County Water Conservancy	\$ 27,751.60
3215	Mountainland Supply Co.	12,913.64
	Staker & Parson Co.	11,060.00
	Staker & Parson co.	147,763.72
3030	J-U-B Engineering	11,238.83
	J-U-B Engineering	29,183.41
	K & K Sanitation	74,528.74
	Moon Lake Electric	13,528.27
	PEHP	48,620.00
	J-U-B Engineering	17,778.00
	Moon Lake Electric	16,528.27
3248	Vernal City Corporation	<u>14,500.00</u>

**TOTAL      \$425,394.48**

**STANDING COMMITTEE REPORTS**

Don Busenbark reported on attending the last Planning and Zoning meeting. Cody Aland reported on a meeting with the recreation sub-committee.

**CITY MANAGER REPORT**

Acting City Manager Ryan Clayburn reported that work on the airport project is continuing to completion. The 500 East sidewalk project is beginning this next week. May 7<sup>th</sup> is the next Community Impact Board meeting and will be held through Zoom. Roosevelt will be applying for funding for a 2M gallon water storage tank at this meeting. Secondary water is now available. A Covid-19 update – the golf course is open. City offices are closed to the public until the end of May. The swimming pool will only be open for physical fitness and therapy next week.

A motion was made by Councilman Don Busenbark to adjourn the meeting. Motion seconded by Councilman Dustin White. Those voting Aye were Dustin White, David Baird, Don Busenbark, Vince Reiley, and Cody Aland. Motion carried unanimously.

Meeting adjourned at 7:45 p.m.

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Roddy I. Bird Jr., Mayor

ATTEST:

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Carolyn Wilcken, Recorder