

NOTICE AND AGENDA

August 18, 2020

Ideas have a short shelf life. You must act on them before the expiration date. - John C. Maxwell

Notice is hereby given that the Roosevelt City Council will hold its regular Council Meeting on Tuesday, August 18, 2020, at the Roosevelt Municipal Building, 255 South State Street, Roosevelt, Utah, which meeting shall begin promptly at 5:30 p.m.

The agenda will be as follows:

- 1. Call to Order Page
- 2. Roll Call
- 3. Opening Ceremony *(Prayer and Pledge of Allegiance)*
- 4. Minutes..... 1-3
- 5. Public Comment Period *(The comment period is limited to 15 minutes. Any person wishing to comment shall limit their comments to three (3) minutes. Any person wishing to comment during the comment period shall request recognition by the Mayor. Upon recognition, the citizen shall approach the front and state his/her name and address for the record. All comments shall be directed to the Mayor or entire Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate with the Mayor, City Council or City Staff; however, the Mayor, City Council or City Staff may respond within the 15-minute period. During this time, citizens may address the Council on any subject.)*
- 6. Public Hearings (as needed)
- 7. Appointments
 - A. 2020 Chip Seal Project Bid Presentation – Jones & DeMille
 - B. CMSSD Line Expansion Upgrade Discussion
 - C. Resolution 2020-302 Establishing Airport Advisory Committee
 - D. Employee BBQ Discussion
- 8. Purchase Orders and Quarterly Financial Review
- 9. Reports from Standing Committees
- 10. Report from City Manager
- 11. Standing Agenda Items
 - A. Pending Discussion Items *(discussed previously, but final action not yet taken)*
 - 1. Chapter by chapter detail review of city code
- 12. Closed Session (as needed)
- 13. Adjourn

MINUTES OF A REGULAR COUNCIL MEETING

July 21, 2020

The meeting was called to order at 5:30 p.m. by Mayor JR Bird.

A roll call was taken which showed council members Dustin White, David Baird, and Don Busenbark present. Vince Reiley, and Cody Aland were excused. Mayor JR Bird stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page. The meeting was also available for public participation through a Zoom meeting.

Others present included Acting City Manager Ryan Clayburn, Carolyn Wilcken, Finance Director/City Recorder Kurt Mower, Assistant City Recorder/ PIO Lee Marret, Zoning Director Dean Johnson, City Attorney Grant Charles, and Hal Huff.

Opening prayer was given by Carolyn Wilcken.

MINUTES

A motion was made by Councilman Don Busenbark to approve the minutes of the regular meeting of June 16, 2020, after revision. Motion was seconded by Councilman Dustin White. Those voting Aye were, Dustin White, David Baird, and Don Busenbark. Motion was carried unanimously.

PUBLIC COMMENT PERIOD

There were no comments.

PUBLIC HEARING – ORDINANCE 2020-302 REZONE SUMMER HILLS SUBDIVISION LOTS 101 THROUGH 119

A public hearing was held at the June meeting to receive public input regarding the rezoning of Summer Hills Subdivision Lots 101 through 119. A public hearing is now being held to consider passage of an ordinance that will finalize the zone change being considered. Mayor JR Bird stated the public hearing was now open for public comment. After review and discussion, a motion was made by Councilman Don Busenbark to approve Ordinance 2020-302, an ordinance amending the Roosevelt City zoning ordinance changing the zoning from R-1-6 to PO-R in Summer Hills Subdivision. Motion seconded by Councilman Dustin White. Those voting Aye were Dustin White, David Baird, and Don Busenbark. Motion was carried unanimously.

RESOLUTION 2020-302 ESTABLISHING AIRPORT ADVISORY COMMITTEE

Mayor JR Bird stated that this resolution will establish an Airport Advisory Committee. There were a number of changes recommended that need to be incorporated. After discussion, a motion was made by Councilman Don Busenbark to approve Resolution 2020-302 after incorporating

meetings to be held quarterly and if the Committee consists of seven members, five will be city residents and two can be from the surrounding area but if the Committee consists of five or six members, only one member could be from the outside city boundaries and members of the Committee can be non-pilots. Motion seconded by Councilman Dustin White. Those voting Aye were Dustin White, David Baird, and Don Busenbark. Motion was carried unanimously. Upon suggestion of the City Attorney, it was recommended that we wait until next meeting to review the changes and then approve the resolution.

FUNDING REQUEST FOR MINDY PALMER’S THEATER CAMP

Mindy Palmer has requested funding in the amount of \$2,895.00 to go toward providing a theater camp for local youth. Previously the Basin Arts Council had this type of program with the Missoula Children’s Theatre and it was funded by Roosevelt City. After discussion, a motion was made by Councilman Dustin White to approve funding Mindy Palmers theater camp in the amount of \$2,900.00. Motion seconded by Councilman Don Busenbark. Those voting Aye were Dustin White, David Baird, and Don Busenbark. Motion carried unanimously.

ANNUAL COUNCIL TRAINING

Deputy City Recorder Lee Marret proceeded to present information regarding social media and its relationship to public records that are legally available to public scrutiny. Lee explained that we need to post a User Agreement on all media platforms which will specify that anyone who interacts on any of Roosevelt’s social media sites agrees to comply with the agreement terms. This means we can legally block unacceptable comments. Council then watched a video presentation by ULCT Attorney David Church on the Open Public Meetings Act.

PURCHASE ORDERS

A motion was made by Councilman Dustin White to approve the following purchase orders. Motion seconded by Councilman Don Busenbark. Those voting Aye were Dustin White, David Baird, and Don Busenbark. Motion carried unanimously.

4024	Duchesne County Water Conservancy Dist.	\$	32,972.48
3790	Utah Dept of Transportation		21,696.80
3963	Farnsworth Excavation, LLC		36,224.83
4119	Staker & Parson Co.		832,877.74
4024	Jones & DeMille Engineering		22,000.00
4135	ULGT		134,043.99
	K & K Sanitation		75,528.37
	Moon Lake Electric		19,528.27
	PEHP		49,620.00
	L & L Motors		30,000.00
	Murray Motors, Inc.		30,000.00
4147	Jones Paint & Glass		<u>24,693.00</u>

TOTAL **\$1,309,185.85**

STANDING COMMITTEE REPORTS

Don Busenbark reported on attending a park and rec meeting.

CITY MANAGER REPORT

Acting City Manager Ryan Clayburn reported that the Airport Project should be finalized in approximately one week. The 500 East project has been shut down due to Covid-19 issues but should resume in a few days. Ryan also reported that temperature checks will be done each morning by department heads.

CLOSED SESSION

A motion was made by Councilman Don Busenbark to go into a closed session to discuss litigation and then convene back into a regular city council meeting. Motion seconded by Councilman Dustin White. Those voting Aye were Dustin White, David Baird, and Don Busenbark. Motion was carried unanimously.

A motion was made by Councilman Dustin White to adjourn the meeting. Motion seconded by Councilman Don Busenbark. Those voting Aye were Dustin White, David Baird, and Don Busenbark. Motion carried unanimously.

Meeting adjourned at 7:30 p.m.

Roddy I. Bird Jr., Mayor

ATTEST:

Kurt Mower, Recorder