

## MINUTES OF A REGULAR COUNCIL MEETING

December 4, 2018

The meeting was called to order at 5:30 p.m. by Mayor JR Bird.

A roll call was taken which showed council members Joe Burdick, Dustin White, and David Labrum, present. David Baird and Aaron Weight are excused. Mayor JR Bird stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page.

Others present included City Manager Ryan Snow, City Recorder Carolyn Wilcken, Finance Director/Assistant City Manager John Zilles, Public Information Officer LeeNichole Marett, Hal Huff, Patsy McEntee, Chris Taggert, Jaime Taggert, Karen Secrest, Ken Secrest, Brett Kettle, Darci Kettle, Troy Ostler, Beth Duke, Sunny Hatch, Cleve Hatch, Mark Kettle, Mary Kettle, Sam Kettle, Sara Kettle, and Michael Weldon.

Opening prayer was given by David Labrum.

### **MINUTES**

A motion was made by Councilman David Labarum to approve the minutes of the regular meeting of November 20, 2018, as presented. Motion was seconded by Councilman Joe Burdick. Those voting Aye were, Joe Burdick, Dustin White, and David Labrum. Motion was carried unanimously.

### **PUBLIC COMMENT PERIOD**

Chris Taggert commented on a Cottonwood Creek Walking Park concern. He owns property that could be affected and wanted it known that he doesn't want to give up his property for an easement.

### **K & K SANITATION – COUNCIL APPRECIATION**

Representatives from K & K Sanitation came before Council to express appreciation to Roosevelt City for the good working relationship Roosevelt has with them. He also stated that K & K tries to accommodate the needs of the citizens and appreciates being informed of any concerns and given an opportunity to resolve any concern.

### **COTTONWOOD CREEK WALKING PARK PROJECT**

Patsy McEntee representing the National Park Service Rivers, Trails and Conservation Assistance Program came before Council to explain what she has learned and steps that have been taken and steps that need to be pursued for the Cottonwood Creek Walking Park project to be constructed. Property owner Cleve Hatch expressed support for this project. Sunny Hatch suggested that the trailhead and fishing pond be placed further north due to conflict from property owners. Jamie Taggert stated that she supports trails, but feels it should be placed somewhere else.

**TENTATIVE 2019 MOSQUITO ABATEMENT BUDGET**

Council reviewed Duchesne County Mosquito Abatement's 2019 Tentative Budget. After review and discussion, a motion was made by Councilman David Labrum to approve the Tentative 2019 Mosquito Abatement budget as presented. Motion seconded by Councilman Dustin White. Those voting Aye were Joe Burdick, Dustin White, and David Labrum. Motion was carried unanimously.

**RESOLUTION 2018-290 CONSOLIDATED RATE SCHEDULE RESOLUTION**

City Manager Ryan Snow explained the updates to the Consolidated Rate Schedule. After review and discussion, a motion was made by Councilman Dustin White to approve Resolution 2018-290 Consolidated Rate Schedule effective January 1, 2019. Motion seconded by Councilman David Labrum. Those voting Aye were Joe Burdick, Dustin White, and David Labrum. Motion was carried unanimously.

**MASTER PLAN RFQ SELECTION**

Councilmember Joe Burdick reported on the analysis of the Master Plan RFQ submittals. The three RFQ submittals were rated, then the bid prices were analyzed. After review and discussion, a motion was made by Councilman Joe Burdick to award the Master Plan Project to Horrocks Engineers in the amount of \$159,000. Motion seconded by Councilman Dustin White. Those voting Aye were Joe Burdick, Dustin White, and David Labrum. Motion was carried unanimously.

**ECONOMIC DEVELOPMENT COMMITTEE APPOINTMENT**

Mayor JR Bird presented the name of Adam Kesler from Dominion Oil to serve on the Economic Development Committee. He will be assigned to work on the Infrastructure and Redevelopment sub-committee. After review and discussion, a motion was made by Councilman David Labrum to accept Adam Kesler to serve on the EDC. Motion seconded by Councilman Joe Burdick. Those voting Aye were Joe Burdick, Dustin White, and David Labrum. Motion was carried unanimously.

**PURCHASE ORDERS**

A motion was made by Councilman Dustin White to approve the following purchase orders. Motion seconded by Councilman Joe Burdick. Those voting Aye were Joe Burdick, Dustin White, and David Labrum. Motion carried unanimously.

Moon Lake Electric	\$13,887.22
K & K Sanitation	<u>66,895.70</u>
<b>TOTAL</b>	<b><u>\$79,782.92</u></b>

**STANDING COMMITTEE REPORTS**

There were no reports.

**CITY MANAGER REPORT**

Ryan Snow didn't have anything further to report and reminded Council of the Christmas Party.

**CLOSED SESSION**

A motion was made by Councilman David Labrum to go into a closed session to discuss a personnel matter and then convene back into a regular city council meeting. Motion seconded by Councilman Joe Burdick. Those voting Aye were Joe Burdick, Dustin White, and David Labrum. Motion was carried unanimously.

**COMPENSATION ADJUSTMENT**

Mayor JR Bird stated that the City Manager contract states that there will be an annual evaluation. Mayor Bird apologized that he had not been aware of this and that it should have been addressed earlier. After review and discussion, a motion was made by Councilman David Labrum to give a 9% of annual salary bonus to City Manager Ryan Snow for the 2018 year to be paid by the end of December. Motion seconded by Councilman Joe Burdick. Those voting Aye were Joe Burdick, Dustin White, and David Labrum. Motion carried.

A motion was made by Councilman David Labrum to adjourn the meeting. Motion seconded by Councilman Dustin White. Those voting Aye were Joe Burdick, Dustin White, and David Labrum. Motion carried unanimously.

Meeting adjourned at 8:25p.m.

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Roddy I. Bird Jr., Mayor

ATTEST:

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Carolyn Wilcken, Recorder